

MARKET LAVINGTON PARISH COUNCIL

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15th July 2026

To Councillors:

Fred Davis; Di Fraser; Peter Joly; Ian Macqueen; Suzanne Morrison; Duncan Poole; Lesley Quigley; Chloe Stevens (Chair); Laura Turner-Scott.

You are hereby summoned to attend a **Meeting** of the **Full Council** of Market Lavington Parish Council to be held at the **Old School, Church Street**, Market Lavington on **Tuesday 21st July 2026 at 7.15pm** for the purpose of transacting the business detailed below.



Tanya West
Parish Clerk & RFO



AGENDA

Meeting of the Full Council

7.15pm

Please note that this Parish Council meeting may be recorded in accordance with the Openness of Local Government Bodies Regulations 2014. If you wish to record the meeting, please inform the Chair or Clerk in advance so that any necessary arrangements can be made. The Parish Clerk will also record the meeting for administrative purposes; this recording will be deleted once the draft minutes are approved in accordance with Standing Orders.

It is reminded that Market Lavington Parish Council has signed up to the NALC Civility & Respect Pledge under which the Council has agreed to treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles.

Item for Discussion	
26/27-077-FC2107	Attendance and Apologies for Absence
a) To receive any apologies for absence and consider reasons for non-attendance. b) To receive update on councillor attendance to meetings and apologies process.	
26/27-078-FC2107	Declarations of Interest and Dispensations to Participate
a) To receive declarations of interest in respect of matters contained in this agenda. b) To receive any dispensation requests received.	
Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.	
26/27-079-FC2107	Adjournment for Public Participation (maximum of 5 minutes)
Opportunity for councillors to hear questions or comments sent in by the public on agenda matters, or for public participation.	
26/27-080-FC2107	Minutes of Council Meetings
Meeting of the Full Council held on the 17 th March 2026 - To approve and sign the minutes as a correct record of the meeting. Meeting of the Full Council held on the 19 th May 2026 - To approve and sign the minutes as a correct record of the meeting. Meeting of the Full Council held on the 16 th June 2026 - To approve and sign the minutes as a correct record of the meeting.	
26/27-081-FC2107	Monthly Reports
a) Wiltshire Councillor Report (Cllr Dominic Muns).	

- b) Youth Council (Written report from Group Leader). To include update from meeting held on 9th July 2026 and update and any associated decisions regarding the picnic bench and any conditions/permissions regarding its location or installation.
- c) Rights of Way Working Group (Written report from Group Leader). To include update on works undertaken since the last meeting, plans for future works and any ongoing investigations. Including priority listing as submitted to Wiltshire Council. To make any associated decisions on these works.
- d) Community Hall Trust (written report by Cllr Poole). To receive update from the last Trustee meeting held on 13th July 2026.
- e) Friends of Canada Woods & Community Park Community Group (written report from Group Chair). To receive updates and make any associated decisions on:
 - i. Tug of War Event on Monday 31st August 2026.
 - ii. Grant award from Wessex Water Environment Fund for repair to the pipework under the pathway for directing spring water into the river.
- f) Any other reports.

26/27-082-FC2107 Market Lavington Neighbourhood Plan 2

- a) **Steering Group Updates** – To receive an update from the Steering Group on the current position of MLNP2, the postponed Extraordinary Meeting, and the current status of the works undertaken on the site assessments and green infrastructure with a view to agreeing the next stages for this project.
- b) **Wiltshire Council Neighbourhood Planning** – To receive the Wiltshire Council Briefing Note no. 26-10, which provides an update on legislative changes to the neighbourhood plan making process, and the implications of the withdrawal of the Wiltshire Local Plan.
- c) **Professional Consultant Support** – To consider a request from the Steering Group requesting funding support from the Parish Council to re-engage the services of Place Studio to assist with the progressing of MLNP2.
- d) **Local Plan Transition Period** – To review the proposed addendum to the Terms of Reference document to cover this interim period.

26/27-083-FC2107 Governance & Management Advisory Group

- a) To receive the draft minutes from the GAMAG meeting held on 30th June 2026.
- b) **Policies** – To receive updates on recommended amendments to various policies and strategic documents including Standing Orders and the Risk Register and to consider recommendation to adopt new AI Policy.
- c) **Council Meetings** – To receive revised calendar of meetings for the council year.
- d) **Training** – any councillor or staff training booked or undertaken since the last meeting.
- e) **Outside Bodies** – To receive updates and make any associated decisions regarding representation on and work with external bodies and arrangements for reporting back, to include Flood Wardens, Tree Wardens and any others.
- f) **Casual Vacancy** – To receive update on current casual vacancies and vacant Parish Councillor seats.

26/27-084-FC2107 HRAF Committee Meeting

- a) To receive the draft minutes from the HRAF Committee meeting held on 7th July 2026.
- b) To consider any recommendations made by the Committee and make any associated decisions, to include:
 - i. Amended format and minor additions to the HRAF Committee Terms of Reference.
 - ii. To ratify the HRAF project priority list.
 - iii. To acknowledge the works to the clearing of brambles and rubbish on MLPC behind Ladywood, also, to ratify the requirement to obtain quotations for pruning works to some trees in this area.

26/27-085-FC2107 Finance

- a) To receive and consider financial reports – receipts and payments details for June 2026 (including any card payments, direct debits, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date.
- b) To approve payment of 'card / online Payments' for July 2026 – (*schedule of payments and copies of accompanying invoices to be provided to councillors before the meeting*).
- c) To receive an update on the receipts and payments against the budget for the first quarter of the 2026/27 financial year, in accordance with Standing Orders.
- d) Committed Expenditure and Ear Marked Reserves (EMR) – To review the updated report of any committed expenditure and current EMR and make any associated decisions.
- e) Community Infrastructure Levy – To review report of funds received and allocated expenditure and to make any associated decisions prior to the publishing of this report.
- f) Fixed Term Deposit Account – To receive update on this account and to make a decision on whether to renew the account or transfer the funds to a different investment account.

- g) Utility Contracts – To receive update and make associated decisions on the renewal of the electricity contracts for the Old School and Elisha Field.
- h) Chairman's Charity Account – Quarterly report (Apr to Jun 2026). To receive an update and make any associated decisions regarding transferring these funds to a different bank account without administration fees.

26/27-086-FC2107 Parish Council Land

To receive updates (if available) on, discuss, and make decisions on the following items:

- a) **MLAV2 at Canada Woods Landslip and associated rectification works.** To receive update on any correspondence received from the contractor following discussions regarding the EA permits at the last meeting.
- b) **MLAV2 at Canada Woods Pipe Replacement.** To agree the process for works to be undertaken at this site working with the CW&CP Community Group and the associated grant funding they have been awarded.
- c) **Ladywood**
- d) **Elisha Field Pavilion.** To receive update on progress on matters raised since the last meeting and to determine a meeting date with the Scouts to progress their proposals for a new building on the site of the existing pavilion. To also receive an update the condition of the pavilion and steps being undertaken to survey the building.

26/27-087-FC2107 Current and Future Projects

To receive updates on, discuss, and make any associated decisions on the following:

- a) To receive an update on the project process documentation since discussions at the last meeting.
- b) To review current list of possible future projects and to receive updates on any preparation works undertaken since the last meeting, including:
 - i. Highway improvements/traffic management proposals suggested in the report from Motion (Transport and Infrastructure Consultants) and receive the feedback from Highway Engineers from Wiltshire Council [subject to availability].
 - ii. Road safety and parking/waiting issues relating to Lavington School. To receive update from recent meeting held with the Headteacher, to consider draft letter suggested to be issued to residents and to consider support of an application to LHFIG to install double yellow lines to assist the school bus access to the school and also near to Clyffe Hall.
 - iii. To consider project request proposal for Councillor Surgery and Community Engagement Sessions.
 - iv. New defibrillator at Kings Road – To receive update on this joint funded project with residents and Easterton PC.
 - v. Other Projects – To receive update Poppies for Remembrance and on any other potential new projects being put forward.
- c) To review and consider any sources of external funding for any of these projects and other Parish Council activities.

26/27-088-FC2107 Highways and any other maintenance matters

To receive updates (if available) on, discuss, and make decisions on the following items:

- a) **Parish Steward** – Update on current situation and scheduled visits during 2026.
- b) Tasks undertaken by the **Handyman and Groundwork Contractors** since the last meeting and opportunity to raise any new matters for action.
- c) **Northbrook** – To receive update on clearance work and use of equipment to manage flooding and associated spring water issues [Cllr Davis].
- d) **Parsonage Lane** – Update on recent works undertaken by Wiltshire Council to cut back the vegetation on the banks; to acknowledge any action take regarding fly tipping, to receive update on any response to the letter submitted to Aster; to consider support of draft form to LHFIG for request to install a virtual pavement in this area and to consider any plans for moving this issue forward.
- e) **White Street** – Update on recent parking issues raised by residents and responses from Wiltshire Council.
- f) **Speed Indicator Devices** – To receive updates on the repositioning the Parish Council owned speed cameras, particularly on Church Street and any volunteer input/support required to action [Cllr Davis].
- g) **LHFIG meetings** – Notification that next meeting is scheduled for 22nd October 2026 and to acknowledge schedule of preparations for submissions from MLPC to this meeting.
- h) To receive any other updates.

26/27-089-FC2107 Correspondence Received

To note action taken by the Clerk and to consider if further action is required in relation to the following matters:

- a) Minutes of the Town & Parish Clerks and Wiltshire Council Meeting held on 25th June 2026.
- b) Green Vale Wiltshire – Information on building climate resilience across Pewsey Vale.
- c) Wiltshire PCC – Update on high demands on Wiltshire Police service over the summer.
- d) Crimestoppers Community Update: July 2026
- e) WALC Environment Forum – Invitation to People's Emergency Briefing Discussion meeting 23 July 2026 at 12 noon.
- f) Wiltshire Council Briefing Note no. 26-08 which provides an update on the Government's Crisis and Resilience Fund, which is locally managed by Wiltshire Council.
- g) Wiltshire Council Briefing Note no. 26-09 on the Update on the Future Energy Landscapes (FEL) project exploring community-owned renewable energy.
- h) Wiltshire Police crimes and incidents report for Market Lavington April to June 2026 incl.
- i) Wiltshire Council Winter Preparation 2026/27 – PEAS Application – to be submitted by 31st August 2026.

To receive updates on the following previously raised matters:

- j) Update following attendance and the WALC Road Safety Information Seminar on Friday 17th July 2026 at County Hall, Trowbridge.

Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting.

26/27-090-FC2107 Planning applications, decisions, and any other planning issues

- a) To consider the following planning applications:
 - i. Reference: **PL/2026/03498** (Listed building consent (Alt/Ext))
Address: **16 High Street**, Market Lavington, Devizes, SN10 4AG
Proposal: Replacement of two existing entrance doors and frames.
Applicant: Dr Tim Price.
 - ii. Reference: **PL/2026/04020** (Notification of proposed works to trees in a conservation area)
Address: **35 White Street**, Market Lavington, Devizes, SN10 4DP
Proposal: Lawsons Cypress – Remove to ground level.
Applicant: Mr Alex Yates.
 - iii. Reference: **PL/2026/04080** (Consent under Tree Preservation Order)
Address: **25 Hamilton Drive**, Market Lavington, Devizes, SN10 4BN
Proposal: T1 Oak - To carry out a comprehensive crown reduction inclusive of lower lateral limbs, by up to 2m but not exceeding a branch diameter prune of 50mm
Applicant: Mr Tony Snooks.
 - iv. Reference: **PL/2026/04288** (Notification of proposed works to trees in a conservation area)
Address: **87 High Street**, Market Lavington, Devizes, SN10 4AQ
Proposal: G1 Crown lift mixed species of trees by 3 metres.
Applicant: c/o Strakers.
- b) To note receipt of other planning applications received which have not been considered at a Planning Committee meeting but via email:
 - i. None.
- c) To receive and consider planning applications / appeal notifications received after the issue of the agenda (*where the response time falls outside of the meeting schedule and an extension cannot be obtained*).
- d) To note recent planning application decisions made by Wiltshire Council:
 - i. None.
- e) To note, receive update, or make decisions on any other planning matters including enforcement:
 - i. Wiltshire Council Eastern Area Planning Committee Meetings.
 - ii. Appeal ref. 6009768 against refusal decision on application PL/2026/02029 for 9 no. residential dwellings on land north of Drove Lane, SN10 4NT.
 - iii. Enforcement Appeal APP/3940/C/24/3358240 – 29 Spin Hill – Update.
 - iv. Enforcement – unauthorised access onto A360 south of Black Dog crossroads.
 - v. NPPF – Central Government changes to the National Planning Policy Framework.
 - vi. Wiltshire Local Plan – Timetable for the preparation and commencement of works.

vii. Wiltshire Council Briefing Note no. 26-11 on the National Scheme of Delegation of Planning Functions (NSD).	
26/27-091-FC2107	Items for next agenda Opportunity for Councillors to identify any matter to be included on the agenda for the next Parish Council meeting.
26/27-092-FC2107	Adjournment for Public Participation (maximum of 5 minutes) Opportunity for councillors to hear questions or comments sent in by the public on non-agenda matters, or for public participation.
26/27-093-FC2107	Date and Time of Next Meeting The next meeting of the Full Council is scheduled to be held on Tuesday 15 th September 2026 at 7.15pm at the Old School.